



Chair (pro tem) NDP Working Party

From: Chair (pro tem) NDP Working Party <chair@ndp.chelveston.org.uk>
Sent: 23 June 2013 12:58
To: tricia [REDACTED]
Cc: 'clerk@chelveston.org.uk'
Subject: NDP-0025 - Neighbourhood Development Plan Working Party

Dear Tricia,

Thank you for expressing an interest in joining the Working Party. We can talk about it in detail when you return from holiday on Tuesday but in the mean time, I thought it would be useful to give you some background information:

The terms of reference can be found here <http://ndp.chelveston.org.uk/terms-of-reference>. These govern the way in which the Working Party will operate and most importantly the code of conduct for members. Members are required to operate under the same code of conduct as councillors which means the disclosure of all information which might be interpreted as biasing the member in their decision making.

All correspondence about the working party is public and found at <http://ndp.chelveston.org.uk/documents/>. Personal details (email addresses, phone numbers etc) and confidential information are redacted to protect privacy. However, members will still be required to disclose some aspects of their address, see <http://ndp.chelveston.org.uk/members> so that members of the public can understand the perspective from which the member is coming.

The first meeting of the Working Party is at 19:30 on Monday 1st July.

Were you to be interested in this role, I would need to get the Parish Council to ratify the appointment formally at its meeting on the 8th July and beforehand by email under standing order 83 of the Council.

Do contact me if you have any questions

Regards

Cllr Adrian Dale
 Chair (pro tem) of the NDP Working Party
 Chelveston-cum-Caldecott Parish Council

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