



Introductory Meeting with ENC Planning Policy Team

File Note

Venue: ENC Offices, Thrapston
Date: 13th August 2013 (10:00am)
Attendees: Cllr Adrian Dale (Chair of the Chelveston-cum-Caldecott Parish Council)
 Andrew Seaman (Chair of the Chelveston NDP Working Party)
 Mike Burton (ENC)
 Sarah Hawkins (ENC)

The purpose of the meeting was identified in the agenda which was issued in advance and included the following items:

1. Introductions
2. Purpose of the Meeting
3. Chelveston-cum-Caldecott NDP Working Party progress update
4. What progress have the other Parishes surrounding us made
5. Evidential Documents
 - a. What we currently know about
 - b. Other documents we should be considering
 - c. Hierarchy of documents
6. Input required from ENC
7. Further meetings

The following key points were noted during the course of the meeting:

1. ENC were updated on the progress that had been made so far including the decision on the proposed extent of the Parish and NDP boundary. It was confirmed that the NDP Working Party had submitted a proposal to the Parish Council for approval at the meeting on 9th September. On the assumption that this receives approval, a formal application will be made to ENC. This could then be reviewed at the Planning Policy Meeting due to be held on 22nd October. Mike Burton offered to issue a template for the submission which was agreed as very useful.
2. It was explained that the Chelveston-cum-Caldecott Parish Council were in discussion with Stanwick about two possible changes to the Parish boundary which would effectively mean a 'land swap'. Mike Burton advised that we should engage with Stanwick and make a joint submission to the Planning Policy Meeting. This would entail including, as part of the submission, a statement from Stanwick that they are in support of our proposal. We would need to make a similar statement in support of any future submission made by Stanwick in respect of areas currently in our Parish but which would be ceded to Stanwick in the proposed 2015 boundary change. It was noted that this could delay matters and that making contact with Stanwick was a high priority.
3. Mike Burton explained that there were a number of key documents that we should consider when developing our NDP, as follows:
 - a. NNJPU Core Spatial Strategy ([NDP-0037](#))
 - b. NNJPU Neighbourhood Planning Toolkit ([NDP-0053](#))
 - c. ENC Neighbourhood Planning Protocol ([NDP-0052](#))

The work done towards the Four Towns Plan, (as seen in the ENC Three Towns Plan Proposed Options document ([NDP-0045](#))), will be useful evidence but we do not need to

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overly concern ourselves with this or attempt to align too closely with it. It has been agreed that the Four Towns Plan (essentially the local development plan for the South of the District) will be compiled from the NDP's of the four towns (Rushden, Raunds, Irthlingborough and Higham Ferrers) and those of the significant surrounding parishes. If Chelveston-cum-Caldecott produces a well evidenced and supported plan, it will probably be directly adopted as part of the local plan. There is currently no additional District work being undertaken on the Four Towns Plan, especially whilst waiting for the outcome of the Rushden Lakes decision.

Mike Burton confirmed that we whilst we need to take note of the NNJPU Core Spatial Strategy, it actually places relatively few constraints on us. Similarly, we should note as evidence, but not as a constraint, the proposed NNJPU Settlement Hierarchy background paper ([NDP-0036](#)). In these documents, Chelveston was proposed as a "Limited growth" village but Caldecott and Chelston Rise were categorised as "Restraint" villages. This is merely a proposal but has not been formally adopted as policy by NNJPU or ENC.

We are therefore able to start with a 'blank sheet of paper' and set our own development strategy which could include the zoning of, for example, residential or industrial areas. In doing so, we must be able to provide strong evidence to support our position if it deviates strongly from other evidence documents.

4. Government policy allows an NDP to plan for more growth but not less than defined in the higher level documents
5. ENC will scan and issue by email the previous village confines maps and any supporting documentation.
6. Mike Burton referred us to the NDP's for Upper Eden (Yorkshire) and Thame (South Oxfordshire) which could be viewed as good examples of NDP's for different types of locality.
7. ENC will provide a high resolution Parish Boundary map in pdf/jpeg format capable of being printed at A0 size.
8. ENC confirmed that the 'AMR 2012 East Northants Housing Site Schedule' ([NDP-0039](#)) doesn't require Chelveston-cum-Caldecott to take a set number of dwellings. ENC's quota is easily covered elsewhere in the District.
9. It was agreed that we would obtain a copy of the Rushden NDP Application Submission and post on the Chelveston-cum-Caldecott NDP Working Party Website ([NDP-0061](#)).
10. No further formal meeting dates were set but Mike Burton reiterated that they are available to help in any way they can.

The meeting concluded at 10.50am