



NDP Working Party
Chairman's Report to the Parish Council
11 November 2013

1. General Matters

The NDP Working Party has concluded a series of activities since the last report dated 14 October which are detailed below. All matters and records pertaining to the activities of the NDP Working Party can be found on the website (<http://ndp.chelveston.org.uk>).

2. Procedural Matters

None.

3. Meetings Held

The following meetings have been held:

- 3.1. Public Meetings: due to be held on 4 November 2013 – cancelled due to numbers.
- 3.2. Roundtable Meetings: held on 17 October 2013.

4. Future Meetings

The following meetings are due to be held:

- 4.1. Public Meetings: next meeting to be held on 2 December 2013
- 4.2. Roundtable Meetings: next meeting to be held on 14 November 2013

5. Report on Activities

- 5.1. Revised NDP Boundary Proposal ([NDP-0051](#))

ENC have approved the Boundary Proposal as submitted by the Parish Council.

- 5.2. Call for Aspirational Sites ([NDP-0078](#))

A total of twenty three (23) Questionnaires have been issued with thirteen (15) acknowledgements received to date. Responses received remain at two (2) (Keith Oliver in Britten Close and the Duchy)

- 5.3. Public Consultation

Nothing further to report.

- 5.4. NDP Proposal

The detail of this was discussed at the round table meeting on 17 October 2013 and contributors allocated. This will be discussed further and any prepared drafts reviewed at the next round table meeting on 14 November.

6. Actions required of the Parish Council

Approval of a revised budget (details in Item 7 below).

7. Budget and Expenditure

A budget and expenditure summary is attached to this report for the period up to and including 31 October 2013.

For this period, the Working Party has incurred £120.00 of expenditure for hire of the Village Hall, £23 for printing (Newsletter), £6 of postage and £6 with Land Registry giving a total expenditure of £155. Against budget, this results in a surplus of £85.

As noted in the last report, there will be increased use of the village hall and the need to provide refreshments for the exhibition and consultation meetings. There is therefore a need to

increase the budget for the NDP Working Party by £530, for which approval is sought from the Parish Council. This sum has been calculated as follows:

Village Hall hire for the exhibition (2 days x 6 hours x £15)	£180
Refreshments (say)	£100
Village Hall hire for consultation events (5 events x 2 hours x £15)	£150
Refreshments (say)	<u>£100</u>
	<u>£530</u>

At the discretion of the Parish Council, this additional amount could be partly offset by the current £85 surplus noted above.

8. Any other matters

None