

**NDP Working Party**  
**Chairman's Report to the Parish Council**  
**9 December 2013**

**1. General Matters**

The NDP Working Party has concluded a series of activities since the last report dated 11 November which are detailed below. All matters and records pertaining to the activities of the NDP Working Party can be found on the website (<http://ndp.chelveston.org.uk>).

**2. Procedural Matters**

None.

**3. Meetings Held**

The following meetings have been held:

- 3.1. Public Meetings: held on 2<sup>nd</sup> December 2013.
- 3.2. Roundtable Meetings: held on 14<sup>th</sup> November 2013.

**4. Future Meetings**

The following meetings are due to be held:

- 4.1. Public Meetings: next meeting to be held on 6<sup>th</sup> January 2014.
- 4.2. Roundtable Meetings: next meeting to be held on 12<sup>th</sup> December 2013.

**5. Report on Activities**

5.1. Revised NDP Boundary Proposal (NDP-0051)

The consultation period expires on the 9<sup>th</sup> December at which point the proposal should become approved.

5.2. Call for Aspirational Sites (NDP-0078)

A total of twenty-three (23) landowner specific questionnaires were issued, together with a number of non-specific questionnaires to other areas in the village. Twenty-one (21) responses were received by the closing date of 30 November 2013. A map showing the location of these responses has been produced and uploaded to the website. An analysis of the responses indicates an aspirational total of between 132 and 195 dwellings.

5.3. Public Consultation

A newsletter for December has been produced which will be distributed with the Parish Council newsletter. In addition, an A5 flyer has been produced to advertise the forthcoming NDP exhibition.

An exhibition is taking place in the village hall on the 14<sup>th</sup> and 15<sup>th</sup> of December to promote interest in the NDP process and display responses to the Call for Aspirational Site Questionnaires. Attendees will be asked to complete a feedback form and a headcount will be recorded.

Working Party members have been asked to promote the event in their part of the village by knocking on doors.

Further consultation events are planned for the early part of 2014 (dates will be agreed at the next meeting on 12<sup>th</sup> December 2013).

5.4. NDP Proposal

Drafting of the proposal is underway and is reviewed regularly at NDP public and round table meetings.

**6. Actions required of the Parish Council**

None.

**7. Budget and Expenditure**

A budget and expenditure summary is attached to this report for the period up to and including 30 November 2013 which includes the additional budget of £530 approved by the Parish Council at their last meeting on 11<sup>th</sup> November 2013.

For this period, the Working Party has incurred £135 of expenditure for hire of the Village Hall, £33 for printing, £4 of postage and £8 sundries, giving a total expenditure of £182. Against budget, this results in a surplus of £123.

**8. Any other matters**

None