



Chelveston-cum-Caldecott Parish Council
Northamptonshire
Neighbourhood Development Plan Working Party



Notice of a Public Working Party Meeting

Meeting: NDP-M003

A **Public Meeting** of the NDP Working Party will be held at **7:30 pm** on **Monday 2nd September 2013** in the Chelveston Village Hall. All Working Party members are hereby requested to attend. This meeting will last no more than 1½ hours and will end by 9:00 pm. Residents, their representatives, members of the public and press are invited to attend and may inspect any papers for the meeting on the internet at <http://ndp.chelveston.org.uk/meetings>. A record of all attendees will be kept and published (with personal contact details redacted).

Agenda

1. **Open Forum (Max 15 minutes)** – At the beginning of each formal meeting, members of the public may address the meeting without prior notice for a maximum of 3 minutes each covering items either on the agenda or requesting that other items be considered at a subsequent meetings;
2. **Welcome and introductions** – The Chairman;
3. **Approval of the Minutes** – The Chairman;
4. **Apologies received**;
5. **Declarations of interest** – Pursuant to section 6.2 of the Terms of Reference;
6. **Amendment of NDP Area proposal** [\(NDP-0051\)](#)
7. **Receipt of reports from round table and other meetings**;
 - 6.1. Actions from Roundtable Meeting 2 held on 22nd August 2013 [\(NDP-W002\)](#)
 - 6.2. September Newsletter [\(NDP-N001\)](#)
 - 6.3. Introductory Meeting with ENC Planning Policy Team [\(NDP-0062\)](#)
8. **Call for aspirational sites – information required and timing** [\(NDP-0078\)](#)
9. **Budget and Expenditure** – report from the Clerk
10. **Dates of next meetings**

Issued on 26th August 2013

Andrew K Seaman

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