



Chelveston-cum-Caldecott Parish Council Northamptonshire Neighbourhood Development Plan Working Party



Notice of a Public Working Party Meeting

Meeting: NDP-M005

A **Public Meeting** of the NDP Working Party will be held at **7:30 pm** on **Monday 2nd December 2013** in the Chelveston Village Hall. All Working Party members are hereby requested to attend. This meeting will last no more than 1½ hours and will end by 9:00 pm. Residents, their representatives, members of the public and press are invited to attend and may inspect any papers for the meeting on the internet at <http://ndp.chelveston.org.uk/meetings>. A record of all attendees will be kept and published (with personal contact details redacted).

Agenda

1. **Open Forum (Max 15 minutes)** – At the beginning of each formal meeting, members of the public may address the meeting without prior notice for a maximum of 3 minutes each covering items either on the agenda or requesting that other items be considered at a subsequent meetings;
2. **Welcome and introductions** – The Chairman;
3. **Apologies received;**
4. **Declarations of interest** – Pursuant to section 6.2 of the Terms of Reference;
5. **Approval of the Minutes** – The Chairman
6. **Receipt of reports from round table and other meetings;**
 - 6.1 Actions from Round Table Meeting 4 and 5 (17th October & 14 November 2013)
 - 6.2 Visit by ENC Head of Planning
7. **NDP Boundary Proposal** – update [\(NDP-0051\)](#)
8. **Call for Aspirational Sites** – update [\(NDP-SITES\)](#)
9. **Timeline and Summary** – update [\(NDP-TASKS\)](#)
10. **Community Engagement;** [\(NDP-0118\)](#)
 - 9.1 Exhibition
 - 9.2 Newsletter for December
11. **NDP Proposal Action Plan;** [\(NDP-TASKS\)](#)
 - 10.1 Update
 - 10.2 Agreement of actions and contributors
12. **Budget and Expenditure Report;**
 - 9.1 Update
 - 9.2 Increased budget application to the Parish Council
13. **Dates of next meetings**

Issued on 24th November 2013

Andrew Seaman
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