



## **NDP Working Party – Roundtable Meeting Minutes – NDP-W001**

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- a. The Higham Ferrers Parish boundary has already been set and published meaning this section of the boundary cannot be changed.
- b. Close liaison with Higham Ferrers Parish Council would be a beneficial in helping this Working Party in preparing its recommendations.
- c. The Duchy of Lancaster owns a large portion of the land this side of the A6 from Higham Ferrers towards Rushden and would like to develop this area. This could include development along the B645 up to and including the Rushden Golf Club. There is a need to talk to Higham Ferrers NDP about the long term future of the golf club.
- d. Yelden has not yet set its boundary.
- e. The Chelveston-cum-Caldecott Parish Council are currently considering three changes to the Parish boundary.

Cllr Adrian Dale suggested taking the whole of the airfield into the NDP including the Bedfordshire section. After lengthy discussion it was decided not to do this as there would not be a great deal of benefit for the effort involved and could delay the timetable. It was agreed to include two small areas of land, one near the airfield and the other near to Stanwick (see 5e above). The B645 would be a natural boundary. (The proposed boundary is shown in <http://ndp.chelveston.org.uk/NDP-0048/v0.9>)

### **6 Reference Materials and Evidence Gathering Requirements**

It was agreed that the NDP proposal must be supported by good quality evidence and that it is essential that as a group, the extent of this evidence and information is understood and collected.

The NDP will be affected by:

- The Raunds NDP.
- Higham Ferrers NDP.
- The update to the ENC Core Spatial Strategy and Four Towns Plan.

Not all of these documents will have been updated by the time our NDP is developed but their content (based on current versions) must be known and taken into consideration.

Chelveston-cum-Caldecott Parish is part of the Four Towns Plan which includes Raunds, Rushden, Higham Ferrers and Irthlingborough and our NDP must align with it.

If the NDP is a high quality accurate and well presented document it is more likely to be accepted by the ENC.

It was noted that the village survey is a key starting point.

### **7 Residents' Communication Plan**

Communication and engagement with residents was agreed to be of high importance. Currently the level of interest amongst residents is disappointingly low as demonstrated by the level of response to the questionnaire. To encourage people to take part there should be a variety of approaches which would include posters, notices, newsletters, flyers, open events, local newspaper articles, exhibitions and knocking on doors. It was agreed that there is a need to use different approaches to engage with as many people as possible to ensure that the ultimate NDP is accepted at the referendum.

### **8 Future Meeting Dates**

Dates were agreed for future Roundtable meetings. The next meeting is the 22<sup>nd</sup> August and monthly thereafter. Details of future meetings will be posted on the NDP website.

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### 9 Actions

1. Discuss their NDP approach and progress with Melchborne & Yelden, Dean & Shelton Higham Ferrers and Stanwick representatives (Andrew Seaman). Contact details to be advised (Cllr Adrian Dale).
2. Upload documents to the NDP website which relate to or inform this NDP (Cllr Adrian Dale).
3. Create a summary showing the hierarchy of documents that will provide the evidence for this NDP (Andrew Seaman in conjunction with Cllr Adrian Dale).
4. Prepare a draft newsletter update for residents for discussion and agreement at the next meeting (Paul Welton).
5. Prepare a draft document detailing the proposed NDP Boundary and the rationale behind its extent as discussed at the meeting (Cllr Adrian Dale and Andrew Seaman).
6. Produce a map showing known land ownership within the Parish based on information within the public domain (Cllr Adrian Dale and Andrew Seaman).
7. Arrange a meeting with Mike Burton (ENC) to discuss the evidential documentation that is available (Cllr Adrian Dale). Cllr Adrian Dale and Andrew Seaman to attend.
8. Review and summarise the 'North Northamptonshire AMR 2011/2012 - Appendix I East Northamptonshire Council Housing Site Schedule 2001-2021' document (NDP-0039) as an aid to informing the working party on housing completion expectations (Andrew Seaman).
9. Obtain a copy of the Higham Ferrers NDP Residents survey (Jane Seaman).

The meeting closed formally at: 21.00

Issued on 23<sup>rd</sup> July 2013

*Andrew K Seaman* (approved on 22<sup>nd</sup> August 2013)

Andrew Seaman  
Chairman of the NDP Working Party  
[chair@ndp.chelveston.org.uk](mailto:chair@ndp.chelveston.org.uk)

Previous version: <http://ndp.chelveston.org.uk/NDP-W001/v0.02>

- Approved without amendment