



Chelveston-cum-Caldecott Parish Council
Northamptonshire
Neighbourhood Development Plan Working Party



Notice of a Round Table Working Party Meeting

Meeting: NDP-W006

A **Round Table Meeting** of the NDP Working Party will be held at **7:30 pm** on **Thursday 12th December 2013** in the Chelveston Village Hall. This meeting will last no more than 1½ hours and will end by 9:00 pm.

- Residents, local businesses and their accredited representatives may join the round table and participate fully in discussions.
- Members of the public from outside the Parish and press **may not** attend unless specifically invited to contribute.
- Any working papers for the meeting may be inspected on the internet at <http://ndp.chelveston.org.uk/meetings>.
- A record of all attendees will be kept and published (with personal contact details redacted).
- Minutes or a file note of the meeting will be published.

Agenda

1. **Purpose of the meeting** – The Chairman
2. **Welcome and introductions** – The Chairman;
3. **Apologies received;**
4. **Declarations of interest** – Pursuant to section 6.2 of the Terms of Reference;
5. **Approval of the Minutes of round table meeting 5 ([NDP-W005](#));**
6. **Review of Actions from the meeting held on 14 November 2013;**
7. **Exhibition;**
 - 7.1. Review of materials and briefing paper [NDP-0151](#)
 - 7.2. Remaining actions
8. **NDP Proposal Action Plan;**
 - 8.1. Progress update
9. **Meetings for 2014**
 - 9.1. Public meeting dates
 - 9.2. Round table meeting dates
 - 9.3. Consultation events
10. **Summary of Actions**
11. **Dates of next meetings**

Issued on 10th December 2013

Andrew Seaman
 Chairman of the NDP Working Party
chair@ndp.chelveston.org.uk