



Chelveston-cum-Caldecott Parish Council

Northamptonshire

Neighbourhood Development Plan Working Party



Minutes of a Private Working Party Meeting

26th June 2014

Meeting: NDP-W008

Present: Working Party Members Andrew Seaman (Chair)
Cllr Adrian Dale
Cllr Mick Izzard
Cllr Jenny Harwood
George Westcott
Janette Kightley-Green
Patricia Buckman

Clerk to the Working Party: Jane Seaman

Apologies received: Cllr Melvyn Wooding

The meeting was called to review and agree the draft Neighbourhood Plan 2015 – 2035 (Pre-examination version) in preparation for submission to the Parish Council for their agreement at the meeting to be held on 14th July 2014. If agreed at that meeting, the Working Party would then be in a position to commence the consultation process.

1. Neighbourhood Plan 2015 - 2035

The Working Party held a number of Private Meetings on 17th April, 7th May, 21st May & 2nd June 2014 to review, discuss and agree drafts of the Plan. Prior to this meeting, Cllr Adrian Dale confirmed that he had received a number of comments and proposed amendments from the Working Party following these meetings which, where appropriate, had been included in the draft being considered at this meeting. The Working Party had received, prior to the meeting, a current hard copy version of the Plan in preparation for the meeting.

The meeting reviewed and discussed the current draft of the Plan which included the following sections:

1. Section 1 – Introduction
2. Section 2 – Vision, Strategy and Policies
3. Section 3 – The Neighbourhood Plan Area
4. Section 4 – Portrait of the Parish
5. Section 5 – Neighbourhood Plan Policies

Further documents currently being drafted include:

1. Sustainability Appraisal
2. Basic Conditions Statement
3. Formal Consultation Statement
4. References

2. Resolution

The meeting resolved that, subject to the incorporation of the proposed amendments discussed at the meeting, a revised draft of the Neighbourhood Plan 2015 – 2035 (Pre-examination version) should be prepared and issued to the Parish Council for their agreement at the meeting on 14th July 2014. The Working Party agreed that a hard copy of the Plan should be issued to all Working Party members and to the members of the Parish Council prior to that meeting.

Proposed: Cllr Jenny Harwood **Seconded:** Cllr Mick Izzard **Decision:** Unanimous

There being no other business the meeting closed at: 21:00

Issued on 27th June 2014

Andrew Seaman
Chairman of the NDP Working Party
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